



**CETUSA**  
Council for Educational Travel, USA

## Trainee/Internship Program Offer

Position number: (10197) Real Estate Marketing - New York, NY

**Start Date(s):** August - January 2020

**Location:** New York, NY

**Compensation:** \$1,350 per month

**Number of positions offered:** 1

**Hours:** 32- 40 hours per week

**Training Duration:** 12 months

**Housing:** Not provided

### Host Company Description:

This host company is a full service real estate agency specializing in apartment rentals and sales, vacation rentals and property management. The company has a very diverse, international staff that handles a lot of cultural groups and regions.

### Training/Internship Program Details:

- Promote the company's properties and services
- Learn essential functions of rental property management
- Learn about the different types of buildings and units in Manhattan and will learn about specific clients' needs and specifications.
- Assist in updating company website, tracking new listings doing online research and reading real estate publications, attending client meetings.
- Assist with researching various aspects of the real estate market

### Applicant Qualifications:

- To apply for the **Internship** program, applicants must be **business management or marketing** undergraduate/graduate students OR be recent graduates who begin program within 12 months of the graduation date
- To apply for the **Trainee** program, applicants must hold **business management or marketing** degrees and have at least 1 year of professional work experience related to the degree, OR be career professionals of 5 or more years of professional experience in this field
- Fluent in English
- Knowledge of Microsoft Office programs, SEO knowledge is a plus
- **Prior experience in real estate / rental management is preferred**
- Interested in real estate market, client retention and online marketing approaches

### How to Apply:

1. Submit a professional resume with a professional photograph
2. Indicate availability dates (start and end dates)
3. Indicate this offer number and title

