Training/Internship Program Offer

(10197) Real Estate Marketing – New York, NY

Start Date: December 30, 2019
Training Duration: 12 months
Hours: 32-40 per week
Compensation: $1,350 per month
Number of Position Offered: 1

Host Company Description:

This host company is a full service real estate agency specializing in apartment rentals and sales, vacation rentals and property management. The company has a very diverse, international staff that handles a lot of cultural groups and regions.

Program Details:
- Promote the company's properties and services
- Learn essential functions of rental property management
- Learn about the different types of buildings and units in Manhattan and will learn about specific clients' needs and specifications.
- Assist in updating company website, tracking new listings doing online research and reading real estate publications, attending client meetings.
- Assist with researching various aspects of the real estate market

Applicant Qualifications:
- To apply for the **Internship** program, applicants must be **business management or marketing** undergraduate/graduate students <u>OR</u> a be recent graduates who begin program within 12 months of the graduation date
- To apply for the **Trainee** program, applicants must hold **business management or marketing** degrees and have least 1 year of professional work experience related to the degree, <u>OR</u> be career professionals of 5 or more years of professional experience in this field
- Fluent in English
- Knowledge of Microsoft Office programs, SEO knowledge is a plus
- **<u>Prior experience in real estate / rental management is preferred</u>**
- Interested in real estate market, client retention and online marketing approaches

How to Apply:
1. Submit a professional resume with a professional photograph
2. Indicate availability dates (start and end dates)
3. Indicate this offer number and title