



**CETUSA**  
Council for Educational Travel, USA

## Training/Internship Program Offer

### (10648) Interior Design and Architecture Program – New York, NY



**Training Duration:** 12 –18 months

**Compensation:** \$15.00 per hour

**Housing:** not provided

**Number of Position Offered:** 1

#### **Host Company Description:**

Headquartered in New York City, this architecture firm handles projects of all sizes all around the globe. From boutique bookstores to museums and skyscrapers, the firm designs a wide variety of buildings used for different purposes. Whether designing new spaces, or revitalizing outdated ones, the firm prides itself on providing high-level services that meet client expectations, requirements, and budget.

#### **Training/Internship Program Details:**

- Participate in multiple project phases, including presentations, schematic design, design development, and construction documents.
- Collaborate with design team, clients, consultants, contractors, fabricators, technologists, regulatory agencies, and other vendors to meet overall project objectives.
- Produce graphic presentations, marketing plans, and construction drawings.
- Learn about the commercial workplace interior and architectural sector.
- Request samples from vendors and manage material library.
- Must be willing to answer phones, handle requests, and communicate with property management teams and brokers regarding projects.

#### **Applicant Qualifications:**

- To apply for the **Internship** program, you must be an **architecture** undergraduate student OR a recent graduate starting the program within 12 months of graduation.
- To apply for the **Trainee** program, you must hold a degree in **architecture** and have at least 1 year of work experience in a related field OR be a career professional of 5 or more years of experience.
- Must speak Advanced English (reading and writing)
- 1-3 years' experience working for a architecture or interior design firm, specializing in corporate interiors is a plus. This is an entry level position.
- BArch, MArch or Interior Design degree is required.
- Excellent design, organization, and communications skills required.
- Attention to detail and a desire to learn is a must.
- Knowledge of Microsoft office software.
- Advanced knowledge of AutoCAD software, as this is the main software used daily.

- Advanced knowledge of Adobe Creative Suite, with emphasis on Illustrator, InDesign and Photoshop.

**How to Apply:**

1. Submit a professional resume with a professional photograph
2. Submit a **PORTFOLIO / EXAMPLES OF WORK**
3. Indicate availability dates (start and end date)
4. Indicate this offer number and title