

Trainee/Internship Program Offer

(10454) Front Office Program – Beaver Creek, CO



Program Duration: 12 months

Compensation: \$18.50 per hour

Housing: 2-week temporary stay

Number of Position Offered: 1

Host Company Description:

This 5-star luxury resort is where the rugged beauty of the Rockies meets a refined and cozy stay. Whether skiing in winter, hiking in summer, or relaxing all year round at the spa, this resort offers something for everyone. The resort welcomes guests from all over the world to enjoy the top tier skiing and relax with their upscale amenities.

Position Description:

- Gain skills in all aspects of front office operations, reservation system, guest registration process
- Practice hotel and brand guest service standards
- Learn how to upsell guest rooms and promoting hotel services
- Advance management skills and supervisory duties

Applicant Qualifications:

- To apply for the **Internship** program, applicants must be **hospitality or tourism management** undergraduate/graduate students OR be recent graduates who begin program within 12 months of the graduation date
- To apply for the **Trainee** program, applicants must hold **hospitality or tourism management** degrees and have least 1 year of professional work experience related to the degree, OR be career professionals with 5 or more years of professional experience in this field
- Applicants must speak **ADVANCED ENGLISH**, have a positive attitude, and the ability to communicate with clients and hotel associates

How to Apply:

1. Submit a professional resume with a professional photograph
2. Indicate availability dates (start and end dates)
3. Indicate this offer number and title