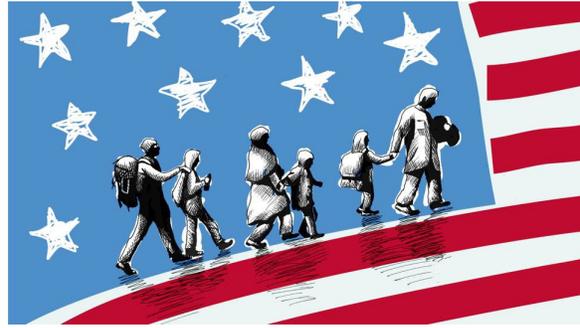




CETUSA
Council for Educational Travel, USA

Trainee/Internship Program Offer

(10504) Legal Practice Program for Spanish Speakers – Miami, FL



Program Duration: 12 – 18 months
Compensation: \$11.54 per hour
Housing: not provided
Number of Position Offered: 1

Host Company Description:

The host company is a full service, immigration law firm that specializes in helping immigrants and their loved ones with a wide range of different legal situations in the U.S. and helping many immigrants realize their goals and their American dream. In addition to immigration-related cases, the firm also helps with criminal defense, personal injury law, estate planning, and family law. The firm has several office in the U.S. and Mexico and represents clients all over the world.

Program Description:

- Learn how to handle all aspects of a client's case including communicating with clients and other counsel, drafting pleadings, conducting discovery, preparing for and attending court hearings, conferences, and preparing for and attending trials
- Receive training in legal services including legal research; drafting motions, pleadings, orders, judgments, and status updates; and overseeing and analyzing discovery
- Gain experience during court during motions, various types of hearings, and at trial. Trainee may also conduct initial consultations with prospective clients and serve as the principal contact between the Firm and its clients
- Shadow and learn how to prospect for new clients through marketing, networking, writing articles, and speaking engagements

Applicant Qualifications:

- To apply for the **Internship** program, applicants must be full-time university students with academic focus in **law** studies OR have graduated less than 12 months from the internship begin date.
- To apply for the **Trainee** program, applicants must hold **law** degrees and have least 1 year of professional work experience related to the degree, OR be career professionals of 5 or more years of professional experience in this field
- Must be fluent in Spanish
- Applicants must speak advanced English

How to Apply:

1. Submit a professional resume with a professional photograph
2. Indicate availability dates (start and end dates)
3. Indicate this offer number and title