



CETUSA
Council for Educational Travel, USA

Trainee/Internship Program Offer

(10603) Law Office Program – Portland, OR



Program Duration: 12–18 months

Compensation: \$17 per hour

Housing: not provided

Number of Position Offered: 1

Host Company Description:

Located in the beautiful Pacific Northwest, this law firm serves the Portland, Oregon area with social security disability cases. With years of knowledge and experience in this area of law, they are able to aid clients in navigating the difficult and frustrating social security system to get them the help they need and rely on. The firm provides assistance in cases involving Social Security Disability Benefits, Disabled Widow(er)'s Benefits, and more.

Program Description:

- Participate in opportunities to learn and work on all aspects of cases
- Conduct intake, legal research, and investigation
- Prepare and file complaints
- Participate in deposition, trial, resolution, and appeal processes

Applicant Qualifications:

- To apply for the **Internship** program, applicants must be full-time university students with academic focus in **law** studies OR have graduated less than 12 months from the internship begin date.
- To apply for the **Trainee** program, applicants must hold **law** degrees and have at least 1 year of professional work experience related to the degree, OR be career professionals of 5 or more years in the field
- Applicants must speak advanced English with excellent verbal and written communication skills
- Two years (or more) of experience working as a paralegal is preferred but not required.
- Familiarity with legal research
- Familiarity with drafting legal documents

How to Apply:

1. Submit a professional resume with a professional photograph
2. Indicate availability dates (start and end dates)
3. Indicate this offer number and title