



**CETUSA**  
Council for Educational Travel, USA

## **Trainee/Internship Program Offer**

### **(10847) Front Office Program – Savannah, GA**

*\*Social Security number required prior to arrival*



**Program Duration:** 12 months

**Compensation:** \$15.00 per hour

**Housing:** No housing provided

**Number of Position Offered:** 1

#### **Host Company Description:**

Located right on the riverfront in downtown Savannah, this hotel is in the middle of the city's culture and history. With access to shopping, restaurants, live music venues, and historic monuments, the hotel's location can't be beat. Guests are encouraged to learn about the city and its rich cultural heritage by taking guided tours, sightseeing cruises, and more!

#### **Position Description:**

- Train with all aspects of front office operations, reservation system, guest registration process
- Learn hotel and brand guest service standards
- Learn how to upsell guest rooms and promoting hotel services
- Advance management skills and supervisory duties

#### **Applicant Qualifications:**

- To apply for the **Internship** program, applicants must be **hospitality or tourism management** undergraduate/graduate students OR be recent graduates who begin program within 12 months of the graduation date
- To apply for the **Trainee** program, applicants must hold **hospitality or tourism management** degrees and have least 1 year of professional work experience related to the degree, OR be career professionals with 5 or more years of professional experience in this field
- Advanced English is required
- Ability to work as part of a team with strong communication skills
- **Applicants must have a U.S. Social Security Number**

#### **How to Apply:**

1. Submit a professional resume with a professional photograph
2. Indicate availability dates (start and end dates)
3. Indicate this offer number and title