



Trainee/Internship Program Offer **(10462) Front Office Program – Savannah, GA**



Program Duration: 12 months

Compensation: \$16.00 per hour

Housing: No housing provided

Number of Position Offered: 1

Host Company Description:

The host company is a luxury, 4-star modern hotel located in the center of Savannah. The hotel has 150 rooms and three dining outlets managed by an experienced team in accordance with luxury hotel service standards. The hotel enjoys hosting international intern program and providing opportunities for program participants to learn its signature dishes at their restaurant which showcases locally sourced, quality menu items.

Position Description:

- Train with all aspects of front office operations, reservation system, guest registration process
- Learn hotel and brand guest service standards
- Learn how to upsell guest rooms and promoting hotel services
- Advance management skills and supervisory duties

Applicant Qualifications:

- To apply for the **Internship** program, applicants must be **hospitality or tourism management** undergraduate/graduate students OR be recent graduates who begin program within 12 months of the graduation date
- To apply for the **Trainee** program, applicants must have either a degree or professional certificate from a foreign post-secondary academic institution and at least 1 year of prior related work experience in the **hospitality or tourism management** field acquired outside the United States OR 5+ years of experience in this field
- Advanced English is required
- Ability to work as part of a team with strong communication skills

How to Apply:

1. Submit a professional resume with a professional photograph
2. Indicate availability dates (start and end dates)
3. Indicate this offer number and title