Trainee/Internship Program Offer

(11066) Front Office Program – Kansas City, KS





Hours: 32-40 hours per week
Compensation: $17.00 per hour
Number of Position Offered: 2
Housing: none

Host Company Description:

This newly-renovated pet-friendly hotel in Overland Park features an expanded fitness, modern event spaces, and spacious rooms. Kansas City is known for its delicious barbecue, thrilling Schlitterbahn Waterpark, NASCAR's Kansas Speedway, and the picturesque Wyandotte County Lake Park. The city offers something for everyone with sporting events, diverse food options, and outdoor recreation spots.

Position Description:

- Train with all aspects of front office operations, reservation system, guest registration process
- Learn hotel and brand guest service standards
- Learn how to upsell guest rooms and promote hotel services
- Advance management skills and supervisory duties

Applicant Qualifications:

- To apply for the **Internship** program, applicants must be **hospitality or hotel management** undergraduate/graduate students OR a be recent graduates who begin program within 12 months of the graduation date
- To apply for the **Trainee** program, applicants must hold **hospitality or hotel management** degrees and have least 1 year of professional work experience related to the degree, OR be career professionals of 5 or more years of professional experience in this field
- Advanced English is required

How to Apply:

1. Submit a professional resume with a professional photograph
2. Indicate availability dates (start and end dates)
3. Indicate this offer number and title