



Trainee/Internship Program Offer

(10906) Front Office Program – Madison, WI



Program Duration: 12 months

Compensation: \$15.00 per hour

Housing: 30-day temporary stay

Number of Position Offered: 1

Host Company Description:

Located in Madison, WI, this hotel offers updated stays just outside of the city. Nearby, guests can visit Greenway Station, the University of Wisconsin-Madison, Capital Brewery, and more! Madison is also the capital city of Wisconsin, and provides lots to do, including museums, zoos, and parks, as well as dining at local restaurants and shopping. It is also known for being one of the best biking cities in the U.S.!

Position Description:

- Learn all aspects of food service in an upscale hotel
- Aid in upholding the highest quality standards for the food and beverage operation
- Understand menu content, any menu changes, and promotional activities
- Advance management skills and supervisory duties

Applicant Qualifications:

- To apply for the **Internship** program, applicants must be **hospitality or restaurant management** undergraduate/graduate students OR be recent graduates who begin the program within 12 months of their graduation date
- To apply for the **Trainee** program, applicants must hold **hospitality or restaurant management** degrees and have at least 1 year of professional work experience related to the degree, OR have 5 or more years of professional experience in this field
- Applicants must speak **ADVANCED ENGLISH**, have a positive attitude, and the ability to communicate with clients and hotel associates

How to Apply:

1. Submit a professional resume with a professional photograph
2. Indicate availability dates (start and end dates)
3. Indicate this offer number and title