



Council for Educational Travel USA

Trainee/Internship Program Offer **(10382) Front Office Program – St. Petersburg, FL**



Program Duration: 12 months

Compensation: \$16.00 per hour

Housing: not provided

Host Company Description:

Just minutes outside of Tampa Bay, this 4-star hotel features beautiful stays with amazing amenities. It is located downtown St. Petersburg, where vacationers can easily find places to explore, relax, or dine; the beach, museums, and other tourist attractions are never out of reach. The hotel is seeking hospitality trainees and interns who are eager to gain skills and knowledge that will help grow their career!

Position Description:

- Gain skills in all aspects of front office operations, reservation system, guest registration process
- Practice hotel and brand guest service standards
- Learn how to upsell guest rooms and promoting hotel services
- Advance management skills and supervisory duties

Applicant Qualifications:

- To apply for the **Internship** program, applicants must be **hospitality or tourism management** undergraduate/graduate students OR be recent graduates who begin program within 12 months of the graduation date
- To apply for the **Trainee** program, applicants must hold **hospitality or tourism management** degrees and have least 1 year of professional work experience related to the degree, OR be career professionals with 5 or more years of professional experience in this field
- Applicants must speak **ADVANCED ENGLISH**, have a positive attitude and the ability to communicate with clients and hotel associates
- Bilingual in English and Spanish is a plus

How to Apply:

1. Submit a professional resume with a professional photograph
2. Indicate availability dates (start and end dates)
3. Indicate this offer number and title