



Council for Educational Travel USA

## **Trainee/Internship Program Offer**

**(10950) Front Office & Rooms Program – San Diego, CA**



**Program Duration:** 12 months

**Compensation:** \$21.00 per hour

**Housing:** not provided

**Number of Position Offered:** 4

### **Host Company Description:**

Nestled in a luxurious coastal setting, this 5-star resort offers a blend of elegant accommodations, world-class dining, and exceptional service. The property has a stunning golf course, a state-of-the-art spa, and multiple swimming pools, providing guests with a serene escape. The hotel is renowned for its attention to detail and commitment to delivering a personalized experience to every guest.

### **Position Description:**

- Train with all aspects of front office operations, reservation system, guest registration process
- Learn hotel and brand guest service standards
- Learn how to upsell guest rooms and promoting hotel services
- Learn all aspects of the rooms division operations
- Assist in the front-of-house and back-of-house duties
- Learn room inspection, quality control, employee scheduling, and inventory management
- Advance management skills and supervisory duties

### **Applicant Qualifications:**

- To apply for the **Internship** program, applicants must be **hospitality or tourism management** undergraduate/graduate students OR be recent graduates who begin program within 12 months of the graduation date
- To apply for the **Trainee** program, applicants must have either a degree or professional certificate from a foreign post-secondary academic institution and at least 1 year of prior related work experience in the **hospitality or tourism management** field acquired outside the United States OR 5+ years of experience in this field.
- Advanced English is required
- Ability to work as part of a team with strong communication skills

### **How to Apply:**

1. Submit a professional resume with a professional photograph
2. Indicate availability dates (start and end dates)
3. Indicate this offer number and title