

Trainee/Internship Program Offer

(11011) Housekeeping Supervisor Program – Indianapolis, IN



Hours: 32-40 hours per week

Compensation: \$15.00-\$17.00 per hour

Number of Position Offered: 1

Housing: 2-week temporary stay

Host Company Description:

Located just across the White River from the Indianapolis Zoo, this upscale hotel is close to the best of Indianapolis. Just a short walk to White River State Park, popular restaurants, and the Soldiers & Sailors Monument, visitors can enjoy a convenient stay with elegantly-designed rooms. The sophisticated on-site restaurant focuses on innovative cuisine and locally-sourced ingredients.

Position Description:

- Learn all aspects of the rooms division operations
- Assist in front of the house and back of the house duties
- Learn room inspection, quality control, employee scheduling, inventory management
- Advance management skills and supervisory duties

Applicant Qualifications:

- To apply for the **Internship** program, you must be an undergraduate **Hospitality/Tourism Management** student OR a recent graduate starting the program within 12 months of graduation.
- To apply for the **Trainee** program, applicants must have either a degree or professional certificate from a foreign post-secondary academic institution and at least 1 year of prior related work experience in the **Hospitality/Tourism Management** field acquired outside the United States OR 5+ years of experience in this field.
- Applicants must have prior housekeeping work experience
- Fluent in English (reading, writing and speaking skills)
- Must be friendly, outgoing, organized, self-reliant, efficient and have computer skills

How to Apply:

1. Submit a professional resume with a professional photograph
2. Indicate availability dates (start and end dates)
3. Indicate this offer number and title