

Trainee/Internship Program Offer

(20007) Law Office Program (SSN Required) – Juno Beach, FL



Program Duration: 12–18 months

Compensation: \$17.00 per hour

Housing: None provided

Number of Position Offered: 1

Host Company Description:

The host company is a multi-jurisdictional law firm based in South Florida dedicated to helping financial institutions and their customers find practical and fair resolutions. Juno Beach is a charming coastal town that prides itself on its conservation efforts and peaceful beach vibe. It is home to the Loggerhead Marinelife Center, Juno Dunes Natural Area, and Juno Beach Pier, making it the perfect place to soak up the sun and enjoy the outdoors!

Program Description:

- Assist attorney and paralegals in daily tasks including discovery and trial preparation
- Conduct legal research and analysis
- Draft legal documents like motions and complaints

Applicant Qualifications:

- To apply for the **Internship** program, you must be an undergraduate student of **law** OR a recent graduate starting the program within 12 months of graduation.
- To apply for the **Trainee** program, applicants must hold **law** degrees and have at least 1 year of professional work experience related to the degree, OR be career professionals with 5 or more years of professional experience in this field
- Excellent English communication skills (written, verbal, etc.)
- Some experience in the law field preferred

How to Apply:

1. Submit a professional resume with a professional photograph
2. Indicate availability dates (start and end dates)
3. Indicate this offer number and title