



Council for Educational Travel USA

Trainee/Internship Program Offer

(10728) Accounting Program – New York, NY



Program Duration: 12–18 months

Compensation: \$20.00 per hour

Hours: 32–40 hours per week

Housing: Not Provided

Number of Position Offered: 1

Host Company Description:

This Brooklyn-based host company is a real estate development and investment firm that creates eco-friendly residential, retail, industrial, and hospitality projects. They are committed to building a company culture centered around inclusion, equity, and sustainability. Brooklyn is a bustling borough of New York City, with museums, unique restaurants, and nightlife, and is a subway ride away from Manhattan's sights and sounds.

Program Description:

- Accounting and financial planning and analytical analysis for various clients
- Pulling data for labor, sales, and financials; compile cost and pricing data
- Train closely with the advisors on transactional processes
- Communicate and collaborate all client activities and industry news to the managing partner
- Conduct all research projects and collect market research in a professional manner
- Manage Online CRM and research portfolio

Applicant Qualifications:

- To apply for the **Internship** program, applicants must be full-time university students with academic focus in **Business/Accounting** studies OR have graduated less than 12 months from the internship begin date.
- To apply for the **Trainee** program, applicants must have either a degree or professional certificate from a foreign post-secondary academic institution and at least 1 year of prior related work experience in the **Business/Accounting** field acquired outside the United States OR 5+ years of experience in this field.
- Advanced English required with a strong understanding of English accounting terminology
- **Experience with Quickbooks and Excel is required**

How to Apply:

1. Submit a professional resume with a professional photograph
2. Indicate availability dates (start and end dates)
3. Indicate this offer number and title