



Council for Educational Travel USA

Trainee/Internship Program Offer

(10666) Accounting Program – Stamford, CT



Program Duration: 12–18 months

Compensation: \$17.00 per hour

Hours: 32–40 hours per week

Housing: Not Provided

Host Company Description:

This host provides outsourced financial and business management for hospitality companies. Offering operational insights, financial metrics, and relationship management aiding their clients in operating day-to-day and long-term. By creating close ties with their clients, they can better understand the company's needs, missions, and outlook in order to cater specifically to their business operations.

Program Description:

- Accounting, financial planning, and analysis various hospitality clients
- Pulling data for labor, sales, and financials to create reports for advisors.
- Communicate and collaborate all client activities and industry news to the managing partner
- Collect market research—online and in-person
- Manage Online CRM and research portfolio
- Compile cost and pricing data on competitive concepts for clients

Applicant Qualifications:

- To apply for the **Internship** program, applicants must be full-time university students with academic focus in **Business / Accounting** studies OR have graduated less than 12 months from the internship begin date.
- To apply for the **Trainee** program, applicants must have either a degree or professional certificate from a foreign post-secondary academic institution and at least 1 year of prior related work experience in the **business development/finance** field acquired outside the United States OR 5+ years of experience in this field.
- Advanced English, with a strong understanding of English accounting terminology.
- Teamwork skills with steadfast resolve and personal integrity.
- Familiarity with accounting tools, such as Excel, Quickbooks, Microsoft Suite (especially Excel)
- Strong verbal, written, and communications skills, people skills, and highly professional

How to Apply:

1. Submit a professional resume with a professional photograph
2. Indicate availability dates (start and end dates)
3. Indicate this offer number and title