

Trainee/Internship Program Offer **(11194) Front Office Program – San Antonio, TX**



Hours: 32-40 hours per week

Compensation: \$15.00-\$17.00 per hour

Housing: 2-week temporary stay on arrival

Host Company Description:

This host company is a 4-star modern boutique hotel located along the historic River Walk in downtown San Antonio, Texas. Designed to reflect the city's culture and architecture, the hotel blends contemporary style with local influences, including regional art and décor inspired by San Antonio's heritage. With a rich history, San Antonio is home to the famous Alamo and San Antonio Missions National Historical Park. It also features the miles-long River Walk; a long, pedestrian area lined with cafes and shops.

Position Description:

- Train with all aspects of front office operations, reservation system, guest registration process
- Learn hotel and brand guest service standards
- Learn how to upsell guest rooms and promote hotel services
- Advance management skills and supervisory duties

Applicant Qualifications:

- To apply for the **Internship** program, applicants must be **hospitality or hotel management** undergraduate/graduate students OR a be recent graduates who begin program within 12 months of the graduation date
- To apply for the **Trainee** program, applicants must have either a degree or professional certificate from a foreign post-secondary academic institution and at least 1 year of prior related work experience in the **hospitality or hotel management** field acquired outside the United States OR 5+ years of experience in this field.
- Advanced English is required

How to Apply:

1. Submit a professional resume with a professional photograph
2. Indicate availability dates (start and end dates)
3. Indicate this offer number and title