Council for Educational Travel USA

Trainee/Internship Program Offer

(20034) Furniture Design & Upholstery – Norwood, MA





Program Duration: 12–18 months
Compensation: $15.00 per hour
Housing: not provided

Host Company Description:
This is a Boston-based upholstery and furniture restoration service specializing in custom craftsmanship and tailored interior solutions. It works with homeowners, interior designers, architects, restaurants, hospitality groups, and commercial clients to bring custom furniture concepts to life. The company reupholsters and repairs sofas, chairs, banquettes, headboards, and other furnishings, emphasizing quality materials and precise workmanship.

Program Description:
- Assist in reviewing furniture designs, upholstery specifications, and technical drawings.
- Support the preparation and organization of production work orders
- Help develop and document upholstery construction specifications
- Coordinate fabric selections, material specifications, and pattern documentation
- Support quality control inspections by comparing completed products and approved drawings
- Assist in documenting production methods and technical procedures
- Help develop visual instructions, reference materials, and production documentation
- Participate in project planning, progress tracking, and internal design reviews

Applicant Qualifications:
- To apply for the **Internship** program, applicants must be full-time university students with academic focus in **interior design/upholstery** studies OR have graduated less than 12 months from the internship begin date.
- To apply for the **Trainee** program, applicants must hold **interior design/upholstery** degrees and have at least 1 year of professional work experience in this field, OR be career professionals of 5 or more years in this field
- Previous experience/education in upholstery, furniture design, textile design, or furniture making
- Familiarity with pattern-making, fabric-cutting, channeling, tufting, & industrial sewing techniques
- Ability to interpret measurements, technical drawings, and specifications
- CAD, AutoCAD, Rhino, SketchUp, or other design software is a plus

How to Apply:
1. Submit a professional resume with a portfolio link
2. Indicate availability dates (start and end dates)
3. Indicate this offer number and title