Trainee/Internship Program Offer

(10706) Law Office Program (Spanish-Speaking) – New Brunswick, NJ





Program Duration: 12–18 months
Compensation: $17.00 per hour
Housing: not provided

Host Company Description:
Specializing in immigration law, this firm helps clients with cases pertaining to business, family, visa solutions, deportation defense, criminal defense for immigrants, and more. The firm understands the complexities of immigrants' situations and is able to provide legal advice and defense that advocates for specific clients' needs.

Program Description:

- Conducting legal research and analysis.
- Drafting legal documents such as motions and complaints.
- Assisting the attorney with discovery and trial preparation.

Applicant Qualifications:

- To apply for the **Internship** program, applicants must be full-time university students with academic focus in **law** studies OR have graduated less than 12 months from the internship begin date.
- To apply for the **Trainee** program, applicants must have either a degree or professional certificate from a foreign post-secondary academic institution and at least 1 year of prior related work experience in the **law** field acquired outside the United States OR 5+ years of experience in this field.
- Applicants must speak advanced English and **fluent Spanish** with excellent verbal and written communication skills
- Familiarity with legal research and drafting legal documents
- Applicant should be very organized and capable of multitasking

How to Apply:

1. Submit a professional resume with a professional photograph
2. Indicate availability dates (start and end dates)
3. Indicate this offer number and title